

**GOVERNMENT OF PUDUCHERRY  
ABSTRACT**

Finance Department, Puducherry – Store Keeper Grade III Recruitment Rules – Notification – Issued.

**FINANCE DEPARTMENT**

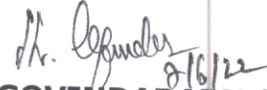
G.O.Ms.No. 20/FD/F2/A2/2022-23

Puducherry, dated 07/06/2022

**ORDER**

The appended notification shall be published in the extra-ordinary State Gazette.

//BY ORDER OF THE LIEUTENANT GOVERNOR//

  
(K. GOVINDARAJAN)

**UNDER SECRETARY TO GOVT. (FINANCE)**

To

The Director of Stationery and Printing, - with a request to supply 50 copies of the  
Puducherry Gazette Notification to this Department.

Copy to:-

1. The Director of Accounts and Treasuries, Puducherry
2. The Central Records Bureau, Puducherry
3. The F3 Section, Finance Department, Puducherry  
- With a request to upload the G.O in the Finance Department Website.
4. G.O file

**GOVERNMENT OF PUDUCHERRY**  
**FINANCE DEPARTMENT**

(G.O.Ms.No.20/FD/F2/A2/2022 dated 07-06-2022)

**NOTIFICATION**

In exercise of the powers conferred by the proviso to Article 309 of the Constitution of India, read with the Notification No.F.5/4/65-GP dated 11<sup>th</sup> January, 1965 of Government of India, Ministry of Home Affairs, New Delhi, and in supersession of the Notification issued in G.O.Ms No.27/F2/A2/2012, dated 24<sup>th</sup> September, 2012, save as respects things done or omitted to be done before such supersession, the Lieutenant- Governor, Puducherry, hereby makes the following rules regulating the method of recruitment to the Group 'C' post of Store Keeper Grade-III in various departments of the Government of Puducherry, namely:-

1. Short title and commencement.-

(1) These rules may be called the Government of Puducherry, Store Keeper Grade-III Recruitment Rules, 2022.

(2) They shall come into force on and from the date of their publication in the Official Gazette.

2. Number of post, its classifications and Level in the pay matrix.-

The number of the said post, its classification and Level in the Pay Matrix attached thereto, shall be as specified in columns 2 to 4 of the Schedule annexed hereto.

3. Method of recruitment, age limit and other qualifications.-

The method of recruitment to the said post, age limit, qualifications and other matters relating thereto, shall be as specified in columns 5 to 13 of the said Schedule.

4. Disqualifications.- No person, -

(a) who has entered into or contracted a marriage with a person having a spouse living; or

(b) who, having a spouse living, has entered into or contracted a marriage with any person, shall be eligible for appointment to the said post:

Provided that the Lieutenant-Governor may, if satisfied that such marriage is permissible under the personal law applicable to such person and the other party to the marriage and there are other grounds for so doing, exempt any person from the operation of this rule.

5. Power to relax.-

Where the Lieutenant-Governor is of the opinion that it is necessary or expedient so to do, he may, by order and for reasons to be recorded in writing, relax any of the provisions of these rules with respect to any class or category of persons.

6. Savings.-

Nothing in these rules shall affect the reservations, relaxation in upper age limit and other concessions required to be provided for the Scheduled Castes, the Scheduled Tribes and other Special Categories of persons in accordance with the orders issued by the Government from time to time in this regard.

  
2/6/22

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SCHEDULE

**RECRUITMENT RULES FOR THE POST OF STORE KEEPER GRADE-III**

1. Name of the post : Store Keeper Grade-III
2. Number of posts : 159 ( One hundred and fifty nine)[2022]  
Subject to variation depending on work-load
3. Classification : General Central Services - Group "C"  
(Non-Gazetted Non-Ministerial)
4. Level in the Pay Matrix : Level -2
5. Whether Selection post or Non-Selection post : Non-Selection
6. Age limit for direct recruits : Between 18 and 30 years (Relaxable for Government servants upto 40 years in accordance with the instructions or orders issued by the Government provided such Government servants are working for not less than three years in posts which are in the same line or allied cadres and where a relationship can be established that the services rendered by them in the department will be useful for efficient discharge of duties in the post for which selection is made).  
Note:  
(1) In the case of recruitment made through advertisement, the crucial date for determining the age limit shall be the closing date of receipt of applications.  
(2) In the case of recruitment made through Employment Exchange, the crucial date for determining the age limit shall, in each case, be the last date upto which the Employment Exchanges are asked to submit the names.
7. Educational and other qualifications required for direct recruits. : A pass in Higher Secondary Course (10+2) or equivalent from a recognized Board/University.  
(or)  
Any Diploma course of duration of two years or more after 10<sup>th</sup> Standard or equivalent from a recognized Board/University.
8. Whether age and educational qualifications prescribed for direct recruits will apply in the case of promotees. : (i) Age : No  
(ii) Educational Qualification : Yes
9. Period of probation, if any : Direct Recruits: Two years  
Promotees : Nil
10. Method of recruitment, whether by direct recruitment or by promotion or by deputation / absorption and percentage of the vacancies to be filled by various methods : By direct recruitment through written competitive examination: 80%  
  
By promotion, failing which by direct recruitment : 20%

*H. S. S. S.*  
2/6/22



11. In case of recruitment by promotion / deputation / absorption, grades from which promotion / deputation/ absorption is to be made

:Promotion :

Multi Tasking Staff (General/Security/ House Keeping) in Level-1 of the Pay Matrix with 3 years of regular service in the grade rendered after appointment thereto on regular basis.

**Note: 1:** Where juniors who have completed their qualifying/eligibility service are being considered for promotion, their seniors would also be considered provided they are not short of the requisite qualifying/eligibility service by more than half of such qualifying/eligibility service, or two years, whichever is less and have successfully completed their probation period for promotion to the next higher grade along with their juniors who have already completed such qualifying/eligibility service.

**Note : 2:**

- (i) All persons appointed through Direct Recruitment/ promotion should pay security deposit as prescribed by Government from time to time.
- (ii) All persons appointed through Direct Recruitment/promotion to the post shall have to undergo Training in 'Techniques of Material Management' conducted through Administrative Reforms Wing, Chief Secretariat, Puducherry.
- (iii) The direct recruits should pass the Accounts Test for Subordinate Officers (Part — I and II) conducted by the Department of Personnel and Administrative Reforms (Personnel Wing), Chief Secretariat, Puducherry within the probation period. The promotees should pass the said test within a period of 2 years from the date of promotion.

12. If a Departmental Promotion Committee exists, what is its composition?

:Group 'C' Departmental Promotion Committee (for considering promotion/ Confirmation / Recruitment Committee) :

- 1. Principal Secretary to Government (Finance) – cum- Development Commissioner -- Chairman
- 2. Joint Secretary/Deputy Secretary/ Under Secretary to Government(Finance) dealing with the subject .. Member
- 3. Director of Accounts & Treasuries, Puducherry .. Member

13. Circumstances in which Union Public Service Commission is to be consulted in making recruitment

: Not applicable

(By order of the Lieutenant -Governor)

  
(K. GOVINDARAJAN)

UNDER SECRETARY TO GOVT. (FINANCE)